澳門理工大學
Universidade Politécnica de Macau
Macao Polytechnic University

GUIDELINES FOR USE OF LIBRARY COMPUTER FACILITIES

1. Use the Library computers and other equipment in a manner that does not damage the equipment or cause harm to computer system e.g. spreading viruses. Do not change the configuration of any of the software on these computers.
2. The Library reserves the right to impose time limitations on the use of library computers in Library and on the remote access to Library Electronic Databases.
3. Users will assume full responsibility for any charges that may be assessed for the use of Internet sites or facilities. There is no security for credit card numbers or account numbers in the library's software.
4. User should not use MPU Library Internet connection for any purpose which violate laws, to transmit threatening, offensive, obscene, pornographic or harassing materials, or to interfere with or disrupt other network users or Library computer users, services or equipment. These include but are not limited to: distribution of unsolicited advertising, propagation of computer worms and viruses, using the network to make unauthorized entry to any other machine accessible via the network, and harassment of users. Illegal acts involving the Library's Internet connection may be subject to prosecution by the authorities.
5. Do not install any pirate software copies to any computers in Library.
6. Computer game playing, installation and usage of software that may affect other users or normal operations of the computers or campus network are not allowed. Computer game playing in Library is not allowed under any circumstances.
7. Users are not allowed to install or remove hardware in the laboratories
8. Do not download any files into the hard drives of Library computers. Such files in hard disk will be erased from time to time. All files must be downloaded and/or backed up onto users' own storage devices. The Library is not responsible for any loss or damage of the data and/or failure of the storage devices.
9. Unattended computers may be taken up by other users. Neither is the Library nor the subsequent users responsible for any loss or damage of the data. On-duty Library staff may also remove the unattended personal belongings in the seats and is not responsible for loss or damage of the personal property.
10. You may not always get to the places on the Internet you want to visit. There are many reasons:
    - There are too many Internet visitors and the host computer has blocked the outsider's access;
    - The Internet resource is licensed to a particular institution, in which case you need to be affiliated with the institution to get access;
    - The host computer has changed its address or has closed down;
    - The library's Internet connection may be periodically and temporarily not available due to technical difficulties.
11. Users are advised to log off all online user accounts and close the browsers before leaving the workstations for the sake of personal data protection.
12. Users shall not leave their belongings unattended. The library is not responsible for any loss or damage of personal belongings.
13. Users shall be considerate to others. They shall remain quiet and shall not eat, drink, sleep, or smoke in the library. Mobile phones or pagers shall be switched off or set to the silent or vibration mode.

DISCLAIMER

1. Library can only assume responsibility for the information provided on The Library's homepage and supporting web pages resident to its server, which are appropriate to the institution's setting.
2. Library does not guarantee the accuracy, validity, completeness, or timeliness of information obtained through the Internet. Users must accept responsibility for determining content and quality of the information accessed.
3. Library does not attempt to control access to or content of materials, and cannot protect users from offensive information, but does not endorse any viewpoints represented on the Internet.
4. Users should not copy or distribute electronic materials (including e-mail, text, images, programs or data) without the explicit permission of the copyright holder. Any responsibility for any consequences of copyright infringement lies with the user. MPU and the Library shall not be held responsible for any infringement of intellectual property rights that might arise form such use.
5. Library assumes no responsibility for any damages, direct or indirect, arising from use of its computer and network facilities, or from connection to Internet services.

Library reserves the right to modify this policy at any time and reserves the right to deny access to anyone at any time that staff consider that these guidelines are being violated.

By using the Library PC to access Library Electronic Database or other Internet resources, you will be deemed to have agreed to abide by the above guidelines.